**REQUEST FOR PROPOSAL  
SPECIFICATION OF WORKS**

**Procurement No:**

## Specification

### Background

MWYSSA Office Minor Extension – The project aims at extending one part of the main building to accommodate the growing number of staff and to better serve the public.

### Requirements

All supporting documentation must be in English.

* Good Financial Standings
* Business registration and operational license
* Reference
* Structural Drawing of the Proposal
* Please refer to template 2 and 5 for the full information of the requirements and evaluation criteria

### Related services

A contractor must be able to provide the following.

* Source its own materials and equipment.
* Provide its own structural drawing of its proposal.

All of these must fall within the specified budget provided by MWYSSA. A site visit is to be referred to the MWYSSA office for appropriate coordination

### Project Time & Final Delivery

Project Duration – 1.5 month

## Description of the Works

*Here, list all items to be Tendered*

*(This part may be replaced by a Procuring Entity or proprietary Contractor description)*

|  |  |  |  |
| --- | --- | --- | --- |
| Pos. | Description | Delivery Time (to be Tendered) | Price (to be Tendered) |
| 1 | Material and Labor cost including other related services such as design proposal, etc… |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |

## Tenderer’s References

### Relevant similar deliveries carried out in the last five years

Please, provide information on each delivery for which your firm/entity, either individually as a corporate entity or as one of the major companies within an association, was legally contracted.

|  |  |  |  |
| --- | --- | --- | --- |
| Works delivered | Reference | Contact details | Value |
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